Principal Duties & Responsibilities - Research Support

- Research specific areas as requested by the researchers (Senior Economists), including carrying out quantitative and qualitative analysis, summarizing research findings, and organising and monitoring research activities. Assisting researchers to develop case studies.
- Conducts research either individually or jointly with researchers in the form of opinions and commentaries based on the SEACEN Centre’s macro research output in order to provide value added services to the SEACEN Centre’s management and members. Cross-collaborates with researchers from other central banks on projects and research workshops.
- Tracks news and analyses emerging issues of concern to member central banks in the area of MPMM.
- Provides administrative support to the researcher(s), including editing articles, responding to requests for information and preparing publications.
- Supports the development of content for the SEACEN Centre’s Expert Group on Capital Flows (SEG), including monitoring, maintaining and updating the SEG database to ensure timely and accurate reporting of SEG data.
- Coordinates with the ICT and Communications unit in the publication process of research projects and case studies.
- Assists in preparation of the operational budget for SEACEN’s research activities and monitors the operational budget of approved research projects.

Role Purpose

Provide key support to the Senior Economist and the Director of MMPM in conducting research related to MMPM to ensure high-quality research output and solutions for the building of regional views on MMPM in line with the SEACEN Centre’s vision, mission and strategic direction.

Summary of Qualifications

Qualification: Bachelor’s or Master’s degree in Macroeconomics, preferably in Monetary Economics, International Economics or Econometrics or equivalent from an accredited university. Strong background in econometric or quantitative analysis is required. Programming skills in a major statistical software package and/or data visualisation skills constitute a definite plus, but do not form part of the core competencies.

Experience: A minimum of 2-year relevant working experience in research works preferably in a central bank, multilateral institution, university or economic research learning institution.

Compensation, Benefits and Requirements

The position offers competitive salary conditions and benefits. The following documents should be sent to hr@seacen.org by 30 September 2020:

- latest CV
- relevant graduate/postgraduate certificates
- current and expected salary
- recent passport-size photo

Additional information about the position can be obtained from Dr Ole Rummel, Director, MMPM, at orummel@seacen.org.

Only shortlisted candidates will be notified.